

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of
Children in Schools** developed by NCPCR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with
all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	930660
2	Name of the School as per affiliation letter of CBSE:	ST.THOMAS ENG MED SCHOOL
3	Address of the School:	PALLICKAL P O , KATTANAM KAYAMKULAM 690503
4	Standard/level/class up to which the school is running:	STD 1 TO XII
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same	YES
6	U-DISE code allotted to the school:	32110600114
7	Name and address of the Trust/Society/ Company(under section-8) running the School as on date	ST THOMAS MAR THOMA CHARITABLE TRUST
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	Extension
10	Location of school STATE : KERALA DISTRICT : ALAPPUZHA TALUK : MAVELIKARA VILLAGE : KATTANAM	<ul style="list-style-type: none"> • In the municipal limits of metropolitan city • In the municipal limits of city having population more than 15 Lakhs • In the hill areas (as per planning commission norms) • In the municipal limits of capital city of a state • In the municipal limits of class-x cities • On an island • In the municipal limits of a hill station • In the municipal limits of city having

PRINCIPAL
St. Thomas Eng Med School
Kattanam, Pallickal, Kayamkulam-690 505
Alappuzha, Kerala
(Principal)


(Signature of D.E.O.)

		APPENDIX-III populatio15 Lakhs Outside the municipal limits of any town/city.
10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	YES
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	24833/N3/2004GEdn. TVM DATED 29.5.2004 &GO(RT).NO175/05 GEdn. TVM DATED 11.01.2005
12	Is the school affiliated to any other board besides CBSE for Class X or XII examinations?	NO

INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
15	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	10360 SQ.M.
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	LEASE DEED
17	Name of the Owner/Lessee of the land in respect of point-16 above:	MANAGER ST THOMAS ENG MED SCHOOL.
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	30 YEARS From 2005
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	NO

INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES FC- on process
20(a)	If yes the date of last inspection:	17.02.2020
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
21(a)	If yes the date of last inspection:	12.05.2020
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
22(a)	If yes the date of last inspection:	24.12.2019

INFORMATION REGARDING THE STAFF

23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	As per CBSE Circular no 15 dt 15/02/2013

PRINCIPAL
St. Ignace's English Medium School
Kattanam, Kottayam Dist., Kerala-690 505
Alappuzha Dist., Kerala

(Signature of D.E.O.)

[Handwritten Signature]

25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
26	Is the school paying EPF to the teachers and other employees as per norms of the appropriate Government ?	YES



[Signature]
 MANAGER
 St. Thomas English Medium School
 Affiliated to CBSE, Code No. 930660
 Kattanam, Pallickal P.O., Alappuzha-690503

[Signature]
 PRINCIPAL
 St. Thomas English Medium School
 Kattanam, Pallickal P.O., Alappuzha-690 503
 School Principal

PART-B

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. B1/257/2021 Date of Issuance 23/1/2021

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.
2	Is the school recommended for extension/up gradation of affiliation? <div style="float: right;"> YES/NO <i>Renewal of affiliation</i> extension/up gradation </div>



[Signature]
 Signature
 Name and Stamp of Issuing D.E.O.
 (DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION
 ADMINISTRATION AT DISTRICT LEVEL
 NAME OF DISTRICT:

Counter Signature
 (Name , Designation and Stamp)
 DISTRICT COLLECTOR/ DEPUTY COMMISSIONER
 (or his authorised representative)
 NAME OF DISTRICT
 (Not below the rank of a Group -A Gazetted Officer)



(Signature of Principal)

[Signature]
 (Signature of D.E.O.)